

OFFICIAL ACADEMIC TRANSCRIPT

№ДБ 23545.

Kyrgyz State Technical University named after I. Razzakov

The present Official Academic Transcript is an international educational document that presents an international certificate of recognition for higher and postgraduate qualifications. This Official Academic Transcript has been developed according to the model developed by the European Commission, Council of Europe and UNESCO-ECESD (European Committee for the Promotion of Economic and Social Progress). The purpose of the Transcript is to provide sufficient and independent data to enhance international transparency and legitimate academic and professional recognition of qualifications (diplomas, degrees, certificates, etc.). Information should be provided on all eight sections. In the absence of information, explanations should be provided.

1. INFORMATION ABOUT STUDENT

1.1	Family name	Sovoderova
1.2	Name	Elena
1.3	Date and place of birth	05.11.1979, Angarsk, Irkutsk Region, Russian Federation
1.4	Student personal identification number or code	(the number and series of the diploma or the code for the student, if available)

2. INFORMATION ON THE RECEIVED QUALIFICATION

2.1	Full name of the qualification and the awarded degree (in the original language)	Bachelor. The degree is under law protection.
2.2	Name of the specialization of the qualification received	Management
2.3	Name and status of the institution that issued the diploma	Kyrgyz State Technical University named after I. Razzakov. The state status is confirmed by presence of the license (Supplement No. 1 to the License No. 168, Registration Number I-004) and the Certificate on Attendance the State Attestation (Accreditation) of the Ministry of Education and Science of the Kyrgyz Republic (Series No. 000003 ZhOZh No. 7/3 dated by 07.07.2004)
2.4	Name and status of the institution providing training	Kyrgyz State Technical University named after I. Razzakov. The state status is confirmed by presence of the license (Supplement No. 1 to the License No. 168, Registration Number I-004) and the Certificate on Attendance the State Attestation (Accreditation) of the Ministry of Education and Science of the Kyrgyz

		Republic (Series No. 000003 ZhOZh No. 7/3 dated by 07.07.2004)
2.5	Language of instruction	Russian

3. QUALIFICATION LEVEL INFORMATION

3.1	Level of qualification received	Bachelor's degree is an academic degree of higher education that gives its holders the right to engage in a certain professional activity or continue their studies in a master's degree in the corresponding field
3.2	Program official duration	4 years (8 semesters) or 208 weeks, including 120 weeks of theoretical course (lectures, seminars, laboratory work and independent study), 5 weeks of practice, 38 weeks of vacation. The total amount the ECTS credits of the Educational program is 240 or 7200 academic hours, of which 3050 hours are devoted to classroom studies with a teacher. The average weekly student load should be 26 hours for classroom work and 30 hours for independent study during 120 weeks
3.3	Requirements for entrance	State document on secondary (complete) general education or secondary vocational education. The entrance test for this qualification is the test score competition

4. INFORMATION ABOUT THE CONTENT OF THE PROGRAM AND THE RESULTS OBTAINED

4.1	Type of education	Full-time/external (distance)
4.2	Program requirements	The objective of the Educational Program is to train a competent management specialist with innovative thinking. The graduate of the program must be able to: <ul style="list-style-type: none"> • use the basic theories of motivation, leadership and power to achieve the set goals; • possess various ways for resolving conflict situations; • evaluate the conditions and consequences of organizational and managerial decisions; • participate in development the functional strategies for organization, planning and implementation of activities aimed at their implementation; • use the main methods of financial management for asset valuation, working capital management, decision-making on financing and forming the dividend policy and capital structure;

		<ul style="list-style-type: none"> draw up the behavior of the individual and groups to achieve the organization goals and increase its effectiveness. 																																
4.3	Rating scheme and distribution of points	The knowledge evaluation of students is carried out according to module-rating system during the semester. The module progress results are evaluated using a cumulative system (scoring) consisting the current and midterm control examinations. The knowledge level of students is determined by a point rating system using the letter symbol																																
<table border="1"> <thead> <tr> <th>Academic progress rating scale: Rating / (points)</th> <th>Rating by letter symbol system</th> <th>Digital equivalent of the rating</th> <th>Scoring using the traditional system</th> </tr> </thead> <tbody> <tr> <td>87-100</td> <td>A</td> <td>4,0</td> <td>Excellent</td> </tr> <tr> <td>80-86</td> <td>B</td> <td>3,33</td> <td>Good</td> </tr> <tr> <td>74-79</td> <td>C</td> <td>3,0</td> <td></td> </tr> <tr> <td>68-73</td> <td>D</td> <td>2,33</td> <td>Satisfactorily</td> </tr> <tr> <td>61-67</td> <td>E</td> <td>2,0</td> <td></td> </tr> <tr> <td>41-60</td> <td>FX</td> <td>0</td> <td>Unsatisfactory</td> </tr> <tr> <td>0-40</td> <td>F</td> <td>0</td> <td></td> </tr> </tbody> </table>			Academic progress rating scale: Rating / (points)	Rating by letter symbol system	Digital equivalent of the rating	Scoring using the traditional system	87-100	A	4,0	Excellent	80-86	B	3,33	Good	74-79	C	3,0		68-73	D	2,33	Satisfactorily	61-67	E	2,0		41-60	FX	0	Unsatisfactory	0-40	F	0	
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4.4	General classification of qualifications	ordinary degree diploma / diploma with distinction																																
4.5	Detailed information about the program and individual grades/credits received																																	

Sr.No.	Name of course	Credits	Rating system	
			Based on ECTS	Traditional
1	History of Kyrgyzstan	4	A	Pass
2	Kyrgyz language	4	C	Satisfactorily
3	English language	4	C	Satisfactorily
4	Higher mathematics	5	B	Good
5	Philosophy	4	C	Satisfactorily
6	Latin studies	2	B	Pass
7	Concept of Modern Natural Sciences	3	B	Pass
8	Information scientist	4	C	Satisfactorily
9	Economic geography	2	C	Satisfactorily
10	Political science	2	C	Satisfactorily
11	History of economics	2	B	Pass
12	Economic theory	5	B	Good
13	Legal science	2	B	Pass
14	Special course of study	2	B	Pass
15	Ecology	2	C	Pass
16	Микроэкономика	4	B	Good
17	Макроеconomics	3	C	Satisfactorily
18	Theory of probability	3	C	Satisfactorily
19	History of Economic Science	2	C	Satisfactorily
20	Computer technologies	3	C	Satisfactorily
21	Culturology	3	A	Pass

22	Sociology	2	C	Pass
23	Mathematical modeling	3	C	Satisfactorily
24	Statistics	4	B	Good
25	Pedagogy and Psychology	4	C	Pass
26	World economy	3	C	Pass
27	Marketing	5	C	Satisfactorily
28	Management	5	B	Good
29	Accounting theory	5	C	Satisfactorily
30	Economy	2	B	Good
31	Organizational behavior	3	B	Pass
32	Economics and Sociology of Labor	2	B	Pass
33	Organization theory	4	C	Pass
34	Development of management decisions	3	B	Good
35	Strategic management	5	A	Excellent
36	Economic analysis theory	3	C	Satisfactorily
37	Innovation management	4	B	Pass
38	Office systems	5	C	Pass
39	Research of management systems	4	C	Pass
40	Personnel Management	5	C	Pass
41	Money, credit, banks and exchanges	4	B	Pass
42	Taxes and taxation	4	C	Satisfactorily
43	Commercial and labor law	4	C	Satisfactorily
44	Project management	5	B	Good
45	Business ethics	3	A	Pass
46	Marketing research	5	B	Pass
47	Corporate management	4	C	Pass
48	Psychology of communication	4	C	Pass
49	International Management	4	B	Good
50	Marketing in banking	5	B	Good
51	Financial management	4	C	Satisfactorily
52	Business administration	5	C	Satisfactorily

53	Communication management	4	C	Satisfactorily
54	Advertising	4	C	Satisfactorily
55	Management of risks	4	B	Pass
56	Product standardization and quality management	4	C	Pass
57	Crisis management	4	C	Pass
58	Psychology of management	4	C	Pass
59	Strategic planning	4	C	Pass
60	Internship	5	A	Excellent
61	State certification exam	20		
	Всего кредитов	240		

5. INFORMATION ABOUT PROFESSIONAL QUALIFICATION FUNCTIONS

5.1	Access to further education	The bachelor can received education in a magistracy referred to 580200 - "Management", or in a related direction
5.2	Professional status	The professional practice area of a graduate includes: organizations of any organizational and legal form (commercial, non-commercial, state, municipal), in which graduates can work as executors or junior managers in various services of the administrative apparatus; state and municipal government bodies; structures in which graduates are entrepreneurs who create and develop their own business; educational institutions, general education institutions, educational institutions of primary professional, secondary professional, higher professional and additional professional education.

6. ADDITIONAL INFORMATION

6.1	Additional Information	
6.2	Source of additional information	Kyrgyz Republic, 720044, Bishkek, Ch. Aitmatova Str., 66, Kyrgyz State Technical University named after I. Razzakov Tel .: +996 (312) 54 51 25 Fax: +996 (312) 54 51 62 e-mail: rector@kstu.kg Web: www.kstu.kg

7. Certification of the Transcript

7.1	Date of the Transcript issue	03.11.2020
7.2	Signature	
7.3	Position	Dzhamanbaev M.J., Rector of the Kyrgyz State Technical University named after I. Razzakova
7.4	Stamp	

8. DESCRIPTION OF THE NATIONAL SYSTEM OF HIGHER EDUCATION

8.1	Description of the national higher education system in the Kyrgyz Republic	The Kyrgyz higher education system includes state (national) educational standards, curricula and educational institutions of higher professional education. Educational institutions: 1. University is an educational institution that: <ul style="list-style-type: none">• implements educational programs in
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		<p>higher, postgraduate and additional education in a wide range of specializations;</p> <ul style="list-style-type: none"> • conducts fundamental and applied research in a wide range of sciences; • prepares scientific and scientific-pedagogical personnel for a wide range of professional fields; • scientific and methodological center in various fields of activity. <p>2. Academy is an educational institution that:</p> <ul style="list-style-type: none"> • implements educational programs of higher, postgraduate and additional education in narrow specialized fields of activity; • conducts fundamental and applied research within the framework of a wide scientific and cultural circle; • provides training, retraining and professional development for specialists with higher education. <p>3. Institute is an independent educational institution or its structural unit, which:</p> <ul style="list-style-type: none"> • implements educational programs of higher, postgraduate and additional education; • prepares scientific and scientific-pedagogical personnel for a specific professional field; • conducts applied research in accordance with the specialized training of specialists. <p>4. Specialized higher school (conservatory, higher military school):</p> <ul style="list-style-type: none"> • implements highly specialized educational programs of higher, postgraduate and additional education; • conducts applied research.
8.2	Educational and vocational programs and qualifications awarded	<p>Educational and professional programs:</p> <ul style="list-style-type: none"> • Bachelor (first level). Duration of training: 4 years. Completing the bachelor's degree requires passing the final state exam and defend the final qualifying study (graduation assignment). • Master's degree (second level). Duration of training: 2 years. The master's degree receiving requires passing the final state exam and defend a thesis work. • Postgraduate studies (Candidate of Sciences degree equivalent to postgraduate studies, PhD (without habilitation)). The holder of a master's degree and a specialist

		<p>with a higher education are eligible for postgraduate studies. Duration of training is 3 years. The training ends with the defense of a thesis work, after the award of the scientific degree of candidate of sciences (doctor of philosophy) without receiving an education.</p> <ul style="list-style-type: none"> • Doctorate (doctoral degree, with certification). Duration of training is 3 years. Candidates of science with practical work experience are eligible to enroll in doctoral studies. The training ends with the defense of a thesis work, with the award of a doctoral degree (with habilitation).
8.3	Licensing and certification the educational professional programs	<p>Higher educational institutions must have a license from the Ministry of Education and Science of the Kyrgyz Republic entitled them to carry out educational activities in order to implement educational programs of higher professional education at different levels. Every five years, higher education institutions must undergo accreditation by an independent accreditation agency.</p>

8.4 Higher education system in the Kyrgyz Republic

