Approved
Rector of KSTU named after I. Razzakov
_________ M.K. Chynybaev
2025

Internal Audit Work Plan of KSTU named after I. Razzakov
For the period from February 1, 2025 to December 31, 2025

№	Name of Activity	Audit Period	Area of Audit	Responsible Person(s)	Form of Implementation / Report Submission Procedure
	Professional Development from 03.02.2025 to 19.02.2025				
	Audit of Structural Units				
1	LLC "Baitekh"	15.02–05.03.2025	Inspection and analysis of the activities of the structural unit, assessment of risks and controls	Head of the Internal Audit Service (IAS)	Submission of the report to the Rector of KSTU
2	Scientific and Technical Library	07.03–20.03.2025			
3	Logistics Department	24.03–23.05.2025			
4	Department of Material and Technical Supply	27.05–07.07.2025			
5	Department of Building and Facilities Maintenance	09.07–11.08.2025			
6	Center for Professional Development	18.08–05.09.2025			
7	Academic Affairs Department	08.09–26.09.2025			
8	Planning and Financial Department	29.09–17.10.2025			
9	Human Resources Management Department	20.10–10.11.2025			
10	Accounting Department	11.11–22.12.2025			
11	Monitoring the implementation of measures based on internal audit inspections for the current year	Quarterly	Monitoring the implementation of the internal auditor's recommendations	Head of IAS	Submission of the report to the Rector of KSTU

			according to audit reports		
12	Preparation of reports for meetings of the Internal Audit Service based on audit results	December–January	Preparation of annual reports of the internal auditor based on audit findings	Head of IAS	Submission of the report to the Rector of KSTU / Academic Council of KSTU
	Other Activities				
13	Analysis of regulatory documents and database	Throughout the year			
14	Follow-up audit on the implementation of recommendations from previous inspections	1–2 months after submission of the report with recommendations (depending on the complexity of eliminating identified deficiencies)			

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